



Educating the next generation of lawyers and leaders

Legal Prep Charter Academies' Board of Director October Meeting Minutes

A meeting of the Board of Directors (the "Board") of Legal Prep Charter Academies ("Legal Prep") was held at 8:30 am on Friday, October 26, 2023, at Polsinelli (150 N. Riverside). Notice of the meeting and the agenda having been posted on the school's website.

The following members of the Board were present:

Sam Finkelstein, (ex officio), Laura Miller (ex officio), Jason Brown, Kalia Coleman, Mark DeMonte, Ryan Dunigan, Heather Fine, Patrick Hendricks, Kris Keys, Walter Pryor, Rather Stanton, Tom LaFrance, David Susler, Cristel Turner, Courtney Welton, Bryan Westhoff and Elie Zenner. Also present were Jim Quaid and Harry Fox from ORBA, the auditors.

Brendan Barrett, Jose Isasi, Crystal McCune, Oscar Romero, Alejandro Ortega (non-board member) were notified absences.

Finance Committee Report

The annual audit review was conducted. The Board members were previously provided with the final draft of the audit report. A review of key sections, including major revenue sources and expenses, cash flow statement, footnotes and conclusions, was provided by Harry Fox. A review of the audit communication letter was presented by Jim Quaid.

Following the review, the Finance Committee was asked to evaluate options for the school's long-term loan prior to refinance deadlines.

Upon motion of Tom LaFrance and seconded by Heather Fine, the audit report was unanimously approved by the Board.

Public Comment

No public comments were offered.

Executive Committee Report

Sam Finkelstein provided the Executive Committee update:

- Update on renewal –hearing on 1/25
 - CPS summative evaluation to be released on 10/30; we received commendable status
 - All measured sections the same or better than prior renewal
 - Speakers attending the BOE agenda review and board meetings
- Letters of Support being collected
- Public hearing on 1/9/2024; recommendations to be posted no later than 1/23/2024
- Update on litigation – mediation has been rescheduled to December 7, 2023

Academic Excellence Report

Sam Finkelstein provided the Academic Excellence Committee update:

- Q1 went smoothly.
- Report Card Pick-up and Parent Teacher Conferences completed



Educating the next generation of lawyers and leaders

- School fully staffed
- Law Program started
- Programming Beyond Law:
 - John Deere partnership- learning to design, price, manufacture a product
 - Tutoring Programming – focus on personal and professional development
 - Spring Programming
 - HBCU Trip – identifying students to participate
 - Northwestern Law – DE&I Emersion Day
 - Illinois Supreme Court trip

Board Governance & Development Committee Reports

Laura Miller provided committee updates:

Board Governance

- Encouraged board members to pick a committee
- Each board member to complete required annual training
- New board member outreach

Development

- EOY Giving – board members to send out annual appeal cards to networks
- EDG – Investigating new location – consider space, logistics, minority owned businesses

Associate Board

- No update provided. Next associate board meeting scheduled for 11/15.

Upcoming Meetings

- a. January 25 at 6:30 pm (Smoque Steak)
- b. March 14, at 8:30 am/Polsinelli
- c. May 17 at 8:30 am/TBD in loop

Other Matters

- Discussed benefit of a combined social event for all boards, with proposed date of March 13, 2024.

There being no further business to be transacted, and **upon motion duly made** by Bryan Westhoff and seconded by Patrick Hendricks and unanimously approved by vote of the members, the meeting was adjourned at 10:15am.

Respectfully Submitted,

/s Cristel Turner

Cristel Turner