



Educating the next generation of lawyers and leaders

Legal Prep Charter Academies’ Board of Director Meeting Minutes

A meeting of the Board of Directors (the “Board”) of Legal Prep Charter Academies (“Legal Prep”) was held at 8:30 am on Thursday, March 14, 2024, at Polsinelli LLP (150 N. Riverside Plaza). Notice of the meeting and the agenda having been posted on the school’s website.

The meeting was called to order at 8:36 am. The following members of the Board and other members of the public were present: Sam Finkelstein (ex officio), Laura Miller (ex officio), Brendan Barrett, Kalia Coleman, Mark DeMonte, Heather Fine, Kris Keys, Alejandro Ortega (non-board member), Oscar Romero, Rather Stanton, David Susler, Courtney Welton, Bryan Westhoff, and Evan Radomski (non-board member).

Jason Brown, Ryan Dunigan, Patrick Hendricks, Jose Isasi, Tom LaFrance, Crystal McCune, Walter Pryor, Cristel Turner and Elie Zenner were notified absences.

Public Comment

No public comments were offered.

Executive Committee Report

Sam Finkelstein provided the Executive Committee update:

- Update on the renewal agreement. The agreement was received and reviewed by governance committee members. The terms are acceptable and recommended for BOD approval to execute the agreement.
- GoCPS freshmen enrollment is ongoing. First acceptance offers are out and being accepted. Target class is 80-90. Suggestions for increased enrollment include contacting parents; engaging with feeder schools and social media.

Academic Excellence Committee Report

- Special programs – The IL Judicial Council has invited students to spend afternoon with judges and learn about judicial process. The law program is ongoing, and an event at Northwestern Law School went well.
- PTC conferences are occurring on April 3.
- CPS approved the calendar for next school year. School starts a week later than this year.

Board Governance Committee Report

- Laura Miller provided the Board Governance update.
- The bylaws have been amended to reflect recommendations made during the renewal process. The governance committee recommends approving the amended bylaws.
- At the May Board meeting, a vote will be taken to renew Board member terms and to add Board members, subject to the governance committee recommendations.
- Materials were provided regarding training requirements and reminders given to board members that training must be completed by June 2024, requested completion by May 31.



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Provided INCS training schedule and distributed COI forms to be completed for 2024. Explained dashboard with links to website materials.

- Laura Miller recommended adding a special meeting to approve the amended by laws and a June 6 meeting to review final budget if budget information not received and reviewed before May meeting.

Board Development Committee Report

- Laura Miller provided the Board Development update.
- Board members are encouraged to increase their fundraising efforts for EDG.
- Board members asked to repost and comment on LinkedIn posts.

Associate Board Update

Alejandro Ortega reported that the annual Trivia Night went well. His term as Board chair is coming to an end. Plans for his successor are in process, subject to the recommendation of the governance committee and approval of the Board. Current chairs of the Associate Board committees have expressed an interest in continuing in their roles.

Finance Committee Report

Sam Finkelstein provided the Finance Committee update:

- Provided FY2024 quarterly financial statement and discussed.
- Current budget is on track. Next year's public funding anticipated to decrease due to reduced COVID relief related funding and CPS deficit. Anticipated increase in personnel costs.
- Discussed longer-term impact of enrollment levels and uncertainty of future CPS funding approach. Budgets anticipated to be released mid-April.
- Discussed various projections based on enrollment, current structure and anticipated funding, as well as options based on structural changes.

There being no further business to be transacted, the meeting concluded at 9:29 am.

Respectfully Submitted,
Laura Miller