



Educating the next generation of lawyers and leaders

Legal Prep Charter Academies’ Board of Director Meeting Minutes

A meeting of the Board of Directors (the “Board”) of Legal Prep Charter Academies (“Legal Prep”) for the academic school year 2024-2025 was held at 8:30 am on Thursday, October 24, 2024, at Polsinelli LLP (150 N. Riverside Plaza). Notice of the meeting and the agenda having been posted on the school’s website.

The meeting was called to order at 8:30 am. The following members of the Board, constituting a quorum of the Board, and other members of the public were present: Sam Finkelstein (ex officio), Laura Miller (ex officio), Brendan Barrett (via Zoom), Jason Brown (via Zoom), Heather Fine, Jose Isasi (via Zoom), Kris Keys, Oscar Romero, David Susler, Cristel Turner (via Zoom), Courtney Welton, and Bryan Westhoff. Associate Board Liaison Tom Laser and Finance Committee Member Ross Van Beek were present (via Zoom). Prospective Board Members Paula Moreno and David Sethi also were present. Harry Fox and James Quaid from ORBA also attended a portion of the meeting.

Kalia Coleman, Mark DeMonte, Ryan Dunigan, Patrick Hendricks, Crystal McCune (parent rep), Alejandro Ortega, Rather Stanton, and Elie Zenner were notified absences.

Minutes

Finance Committee Report

Sam Finkelstein invited Harry Fox and James Quaid to provide a summary of ORBA’s audit process and findings based on the draft audit. ORBA explained new accounting requirements. ORBA reported that there were no significant difficulties or disagreements with management encountered during the audit and no material misstatements found in the financial statements. Independent auditor’s report will issue after financials are approved by the Board. Primary increase in expense driven by salaries. Most expenses are directly related to student programming.

Motion to Approve the audited financial statements as prepared and presented by ORBA, was moved by Heather Fine and seconded by Bryan Westhoff. The motion was unanimously approved.

Public Comment

No public comments were offered, but members of the public were present.

Motion to Approve Board Minutes of September 5, 2024, in the form previously circulated, was moved by Oscar Romero and seconded by Heather Fine. The motion was unanimously approved.

Executive Committee Report

Sam Finkelstein and Laura Miller reviewed the summary of the board report, proposed goals and next steps.

Academic Excellence Committee Report

Sam Finkelstein provided the update. District has shifted to the ACT from SAT for testing, so we are preparing students for the Spring testing (digital platform). Also, CPS moving to a new accountability



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structure. The structure will provide data, but no rating system. It will become active next school year, and then used to evaluate charter schools in 2027.

Board Development Committee Report

Laura Miller provided the update:

- EDG has been set for May 8, 2025
- Honoree is Courtney Welton
- 3 on 3 basketball – exploring possible community event in March 2025
- Trivia Night – 2/26/2025, returning to Haymarket as venue

Board Governance Committee Report

Laura Miller reminded members of the upcoming training dates and compliance obligations.

Associate Board Update

Tom Laser provided the update. Developing a career fair online book to be made available to LPCA students interested in exploring career paths.

Other Matters

There being no further business to be transacted, the meeting concluded at 9:40 am.

Respectfully Submitted,

Cristel Turner

CRISTEL TURNER, SECRETARY