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Legal Prep Charter Academies’ Board of Director December 2024 Meeting Minutes

A meeting of the Board of Directors (the “Board”) of Legal Prep Charter Academies (“Legal Prep”) for the academic school year 2024-2025 was held at 2:00 pm on Thursday, December 5, 2024, at Polsinelli LLP (150 N. Riverside Plaza). Notice of the meeting and the agenda having been posted on the school’s website.

The meeting was called to order at 2:02 pm. The following members of the Board, constituting a quorum of the Board, and other members of the public were present: Jason Brown (via Zoom), Sam Finkelstein (ex officio), Laura Miller (ex officio), Mark DeMonte (via Zoom), Heather Fine, Patrick Hendricks, Kris Keys, Alejandro Ortega, Oscar Romero, Cristel Turner; Courtney Welton (via Zoom), Bryan Westhoff and Elie Zenner. Associate Board member Tom Laser (via Zoom) and Prospective Board Member Paula Moreno were also present.

Kalia Coleman, Ryan Dunigan, Jose Isasi, Crystal McCune (parent rep), Rather Stanton, and David Susler were notified absences. Brendan Barrett, having tendered his resignation, also was not present. David Susler provided Oscar Romero with his proxy.

Prior Board Minutes

Motion to Approve Board Minutes of October 24, 2024, in the form previously circulated, was moved by Oscar Romero and seconded by Bryan Westhoff. The motion was unanimously approved.

Public Comment

No public comments were offered, but members of the public were present.

Development Update

Laura Miller provided the update. EDG sponsorship opportunities are now available.

CEO Update

Sam provided an update on expansion :

- Motion to approve the following activities was made by Oscar Romero and seconded by Heather Fine:
 - Exploration of the opening of additional charter schools by Samuel Finkelstein and Laura Miller and/or their designees, not to exceed 25% of their time for the current school year, subject to Board oversight through the Finance Committee or other Board-designated committee;
 - Filing of articles of incorporation and related incorporation documents for New Charter not-for-profit subsidiary in the state of Indiana, whose name shall be substantially in the form of “Legal Prep Charter Academy Indiana, Inc.” and whose incorporator(s) shall include Sam Finkelstein and/or his designees;
 - Submission of tax related filings including filings for employer identification numbers and tax exemption status with federal, state and local authorities for Legal Prep Charter Academy Indiana, Inc.;



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- Retention of a registered agent service provider for Legal Prep Charter Academy Indiana, Inc.;
- The Initial Bylaws and Conflict of Interest Policy for Legal Prep Charter Academy Indiana, Inc., in the form previously circulated;
- Samuel Finkelstein, Laura Miller and Melissa Almazan as the initial Board of Directors of Legal Prep Charter Academy Indiana, Inc.;
- Samuel Finkelstein and Laura Miller as the initial Officers of Legal Prep Charter Academy Indiana, Inc., with Samuel Finkelstein serving as President and Treasurer and Laura Miller serving as Secretary;
- Filing of charter applications and/or Letters of Intent in the name of Legal Prep Charter Academies, Inc. and/or Legal Prep Charter Academy Indiana, Inc. in connection with the opening of a new charter school in Indiana;
- Filing of grants and other applications for funding in the name of Legal Prep Charter Academies and/or Legal Prep Charter Academy Indiana, Inc. in connection with the opening of new charter schools;
- To the extent required by state or local law or regulation, filing of the necessary documents and application on behalf of Legal Prep Charter Academies to operate as an education service provider in the state of Indiana;
- Expenditure of development funds not to exceed \$3,000 (exclusive of salaries) associated with implementation of the foregoing actions; and
- Implementation of accounting practices to identify costs associated with implementation of the foregoing activities, including allocation of salaries.

The motion was unanimously approved.

Financial Update

Sam updated the Board on the steps being taken to enhance security in and around the school.

Motion to Approve the lease of the Evolv Express for concealed weapons detection and the Evolv Expedite for bag scanning security systems was made by Bryan Westhoff and seconded by Oscar Romero. The motion was unanimously approved.

Other Matters

In light of the resignation of Board member Brendan Barrett, a motion to elect Paula Moreno to fill the vacancy until the end of the term (June 30, 2025) was made by Patrick Hendricks on the recommendation of the Board Governance Committee and seconded by Bryan Westhoff. The motion was unanimously approved.

There being no further business to be transacted, the meeting concluded at 3:00 pm.

Respectfully Submitted,

Cristel Turner
CRISTEL TURNER, SECRETARY